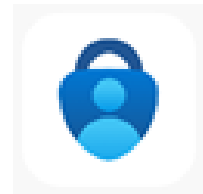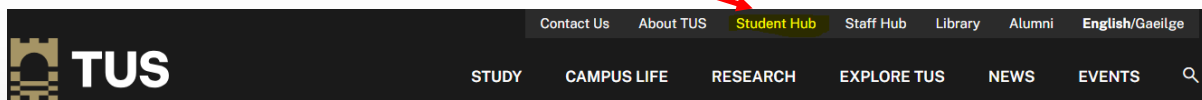# How to Register Guide for Students

Welcome to TUS (Midlands).   This guide is provided to assist new students to complete the registration process in TUS (Midlands)

Your Student IT account is used for logging into computers on campus. It gives you access to a Microsoft Office 365 account which is accessible from any internet connection. This account includes facilities such as: online registration, student email and a facility for students to download a free version of Microsoft Office to personally owned computers or laptops.
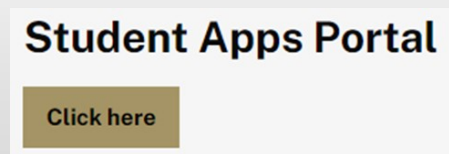
You will need to download the **Microsoft Authenticator App** onto your smartphone in order to access your account going forward.   The App symbol is:
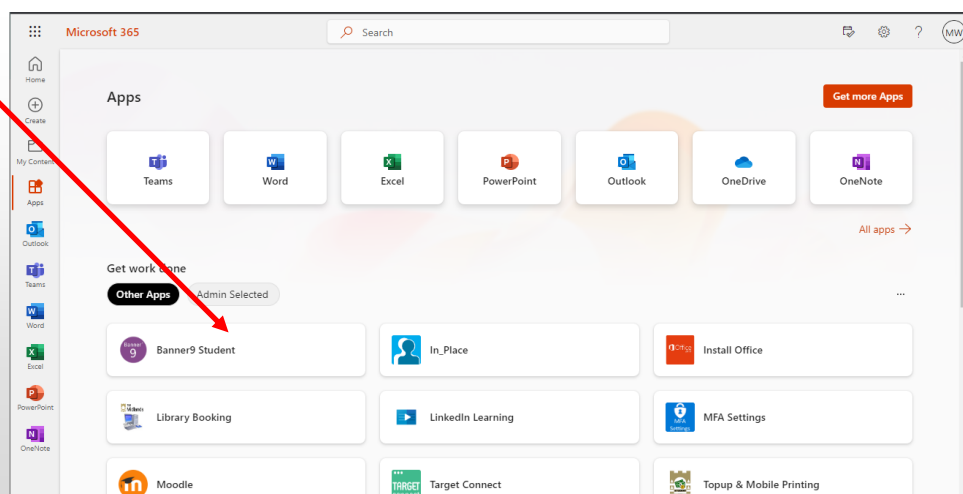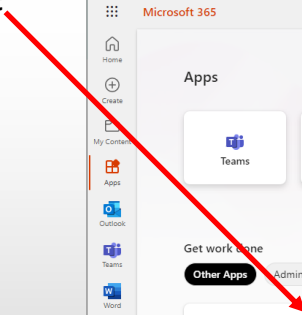
Log onto Website: www.tus.ie and follow Student Hub

| | Contact Us | About TUS | Student Hub | Staff Hub | Library | Alumni | **English**/Gaeilge |

TUS   STUDY   CAMPUS LIFE   RESEARCH   EXPLORE TUS   NEWS   EVENTS   🔍

Click on the Student Apps Portal

Student Apps Portal

Click here

Log into Banner 9 Student

Microsoft 365   Search

Apps   Get more Apps

Teams   Word   Excel   PowerPoint   Outlook   OneDrive   OneNote

All apps →

Get work done

Other Apps   Admin Selected   ...

Banner9 Student   In_Place   Install Office

Library Booking   LinkedIn Learning MFA Settings

Moodle   Target Connect   Topup & Mobile Printing

Banner 9 Student

When you click on that link you should get a popup notification - please click on "View Action Item(s)"

If the popup doesn't appear, you can still click on View Action Items under Student Services.

Complete any Action Items

There will be a number of Action Items/Pages with information to complete and confirm.

When you click on the item on the left hand side it will open a window to the right with the information

You must click on **Submit** on each page/action item.