



*Ollscoil Teicneolaíochta na Sionainne: Lár Tíre Iarthar Láir*  
**Technological University of the Shannon: Midlands Midwest**

## **PROTECTED DISCLOSURE ANNUAL REPORT 2025**

Section 22 (5) of the Protected Disclosure Act 2014 (Revised) requires that a public body shall prepare and publish, not later than 31<sup>st</sup> March each year, a report in respect of the immediately preceding calendar year. The report must contain the following:

- 1) a statement confirming that the public body has in place either or both of the following:
  - a. internal reporting channels and procedures,
  - b. external reporting channels and procedures,
- 2) the information provided by TUS to the Minister under Section 22 (1) (a-k) of the Act

1. The University has internal reporting channels in place for the reporting of protected Disclosures. The TUS Policy and Procedure on the reporting of Protected Disclosures outlines in detail the internal and external reporting channels available to individuals.

TUS also has a confidential email, [disclosures@tus.ie](mailto:disclosures@tus.ie), which can be used to submit an enquiry or a disclosure.

2. The following information was provided by TUS to the Minister of Higher Education & Research & Innovation & Science, before the 1<sup>st</sup> March 2026.

**FORM PDA – 1 – AS SUBMITTED TO THE MINISTER BEFORE 1<sup>st</sup> MARCH 2026**

**1 Identification**

1.1 Name of Public Body:

Technological University of the Shannon:  
Midlands, Midwest

1.2 Calendar year covered by this report:

2025

**2 Reports received in calendar year**

2.1 How many reports were received via internal reporting channels in the calendar year?

2

**Instructions:**

"Reports" means reports that tend to show "relevant wrongdoings" (as defined in section 5(3) of the Act). The term **does not refer** to reports or complaints about **penalisation against reporting persons**. All reports that trigger (or will trigger) an acknowledgement under the Act should be counted.

**3 Assessment of reports**

3.1 Of the total number of reports received in the calendar year, how many were:

- 3.1.1 Awaiting completion of assessment at year end? 1
- 3.1.2 Assessed as warranting further follow-up? 2
- 3.1.3 Referred to another more relevant procedure? 3
- 3.1.4 Closed with no further action taken? 4

(a) Fully (b) Partially

	(a) Fully	(b) Partially
1	0	
2		1
3	1	1
4	0	0

**Instructions:**

Where there is a single outcome to an assessment, please enter under column (a), Fully. Where multiple outcomes arise (e.g. if a report contains a range of allegations, which require a range of responses, please enter all that apply under column (b), Partially.

**4 Follow-up of reports**

- 4.1 How many follow-up procedures were opened in the calendar year?
- 4.2 How many open follow-up procedures were carried over from the previous year?
- 4.3 How many follow-up procedures were closed in the calendar year?
- 4.4 How many follow-up procedures remained open at the end of the calendar year?
- 4.5 Of the number of follow-up procedures reported as still open in response to Q4.4, how many are:
  - 4.5.1 Open less than 1 year?
  - 4.5.2 Open more than 1 year but less than 3 years?
  - 4.5.3 Open more than 3 years but less than 5 years?
  - 4.5.4 Open 5 or more years?
- 4.6 What was the **average** length (in weeks) of the follow-up procedures closed in the calendar year?

2

0

2

0

0

16

**Instructions:**

"Follow-up procedures" means any form of follow-up action to a report taken to establish the veracity of the information reported. This could include an investigation, audit, inspection, etc. The term **does not refer** to follow-up or investigation of claims of **penalisation against reporting persons**.

The response to Q.5.2 should also include all open follow-up procedures carried over that commenced prior to the commencement of the Protected Disclosures (Amendment) Act 2022 (i.e. before 1 January 2023).

4.7 What was the **median** length (in weeks) of the follow-up procedures closed in the calendar year?

16

**5 Matters followed-up**

5.1 Of the follow-up procedures opened in calendar year reported in response to Q4.1, how many involved:

- 5.1. 1 Criminal offences?
- 5.1. 2 Breaches of a legal obligation?
- 5.1. 3 Miscarriage of justice?
- 5.1. 4 Endangerment of health and safety?
- 5.1. 5 Damage to the environment?
- 5.1. 6 Unlawful or improper use of public funds?
- 5.1. 7 Acts or omissions that are oppressive, discriminatory or grossly negligent or constitute gross mismanagement?
- 5.1. 8 Breaches of the EU laws within the scope of Article 2 of Directive (EU) 2019/1937 (the Whistleblowing Directive)?
- 5.1. 9 Concealment or destruction of information tending to show any matter falling within items 6.1.1 to 6.1.8?

**Instructions:**

Where a follow-up procedure falls under more than one of the headings listed at 5.1.1 to 5.1.9, please report under each heading that applies. For example, if a follow-up procedure was opened during the year that concerned both a breach of a legal obligation and damage to the environment, this should be recorded under both headings 5.1.2 **and** 5.1.5.

If any follow-up procedures have been opened under heading 5.1.8 (breaches of EU law), please also complete Q6. Otherwise proceed to Q.7.

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1  
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1  
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**6 Follow-up of matters related to breaches of EU law**

6.1 Of the follow-up procedures reported as opened in response to Q5.1.8 (breaches of EU law), if any, how many involved breaches of:

- 6.1. 1 Public procurement?
- 6.1.2 Financial services, products and markets, and prevention of money laundering and terrorist financing?
- 6.1. 3 Product safety and compliance?
- 6.1. 4 Transport safety?
- 6.1. 5 Protection of the environment?
- 6.1. 6 Radiation protection and nuclear safety?
- 6.1. 7 Food and feed safety and animal health and welfare?
- 6.1. 8 Public health?
- 6.1. 9 Consumer protection?
- 6.1.10 Protection of privacy and personal data and security of network and information systems?
- 6.1. The financial interests of the EU?

**Instructions:**

Complete this section **ONLY** if one or more follow-up procedures have been opened in respect of breaches of the EU laws within the scope of Article 2 of Directive (EU) 2019/1937 (the Whistleblowing Directive).

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11

6.1. The functioning of the EU Internal Market?

12

0

**7 Outcome of follow-up procedures**

**(a) Fully (b) Partially**

7.1 Of the follow-up procedures reported as closed in response to Q4.3, how many were closed because no wrongdoing was found or insufficient evidence of wrongdoing could be found?

2	0

7.2 Of the follow-up procedures reported as closed in response to Q4.3 and the result of the follow-up procedure was that a wrongdoing was found to have occurred, how many resulted in:

7.2.1 Further proceedings or sanctions?

0
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7.2.2 Referral or transmission to another body for further follow-up?

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7.2.

3 Changes to policies and/or procedures?

1
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7.2.

4 Recovery of lost funds?

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7.3 Of the follow-up, procedures reported as closed in response to Q4.3, what (where relevant) is the estimated financial damage to the public body arising from the wrongdoing reported?

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7.4 Of the follow-up procedures reported as closed in response to Q4.3, what (where relevant) is the estimated amount of funds recovered by the public body arising from its follow-up?

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**Instructions:**

"Further proceedings or sanctions" means any further internal actions taken by the public body once it has been established a relevant wrongdoing has occurred. This includes any disciplinary action taken against persons responsible for the wrongdoing.

"Referral or transmission to another body for further follow-up" means any further external action taken by the public body. It includes referral of a matter to An Garda Síochána for further follow-up or self-reporting of a wrongdoing to a relevant regulatory or supervisory authority.

"Financial damage" refers to damage caused by the relevant wrongdoing reported. The calculation of "financial damage" should include any fines, financial penalties or other damages imposed on the public body arising directly from the wrongdoing reported. It does **not** relate to any **finances or compensation awarded or paid to a reporting person** arising from a claim of penalisation or any **financial damage suffered by the reporting person due to penalisation.**

**8 Anonymous reports**

8.1 Of the total number of reports received in response to Q2, how many were made anonymously?

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8.2 How many follow-up procedures were opened in response to anonymous reports in the calendar year?

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8.3 How many anonymous reporting persons subsequently disclosed their identity to the Designated Person in the calendar year?

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