



TUS

**Technological University of the Shannon:
Midlands Midwest**

Ollscoil Teicneolaíochta na Sionainne:
Lár Tíre Iarthar Láir

www.tus.ie

TUS Global Non-EU Fee & Scholarship Policy 2025 - 2028



Document Control Record Template

Academic Quality Assurance and Enhancement Handbook	
Volume 8: No 6	
Document Title	TUS Global Non-EU Fee & Scholarship Policy 2025 -2028
Document Entrust	Academic Council Subcommittee: International and RUN-EU
Document Status	Approved
Revision No	1.0
Pages	Page 2 of 10
Approval Body	Academic Council
Date of Approval	28/03/2025
Next Revision	2029

Revision History	
Revision No	Comments/Summary of Changes
1.0	Approved by Academic Council (28/03/2025)

Contents

1.0 Purpose of the Policy	4
2.0 Definitions	4
3.0 Scope of the Policy	4
4.0 Application Route & Fee Assessment	5
5.0 TUS Global Non-EU Student Fees for 2025/2026 Academic Year	5
6.0 Payment Process & Deadlines.....	6
7.0 Payment Information	7
7.1 Payment Information for new students.....	7
7.2 Payment Information for returning students	7
8.0 TUS Global Student Scholarships for 2025/2026 Academic Year	8
9.0 Deferrals	8
10.0 Refunds.....	9
11.0 Data Protection	9
12.0 Appendix 1. References.....	10

1.0 Purpose of the Policy

This document outlines the Global Office of the Technological University of the Shannon (hereafter referred to as TUS Global) policies and procedures in relation to how fee rates are set, and how scholarships are awarded to international learners. It ensures that TUS Global promotes access to education for international learners by facilitating fair financial practices and enhancing educational opportunities.

2.0 Definitions

International Learner: Section 2(1) of the Qualifications and Quality Assurance (Education and Training) Act, 2012, as amended ^[1], defines an international learner 'as a person who is not an Irish citizen but is lawfully in the state primarily to receive education and training'. In relation to the establishment of codes of practice for the purpose of QQI authorising providers to use the international education mark Section 60(1) of the Act further defines an international learner as one who:

- is in the state enrolled on a programme leading to an award included within the NFQ.

or

- is in the state enrolled on an English language programme.

or

- is a learner outside the state enrolled on a programme leading to an award included within the NFQ.

For the purposes of establishing QQI's role in authorising Higher Education Providers to use the IEM, the *QQI Policy on Authorisation to use the International Education Mark*^[2] sets out the categories of learners that these definitions include, as follows:

- EU/EEA students in the state undertaking programmes that lead to major or non-major awards that are included within the NFQ;
- Non-EU/EEA students in the state undertaking programmes leading to major or non-major awards that are included within the NFQ;
- learners outside the state enrolled on programmes that lead to major or non-major awards included within the NFQ, whether offered in transnational education settings and/or through remote, fully online modes of learning.

3.0 Scope of the Policy

This policy applies to the following category of learners as outlined in section 2.0, (a):

- Non-EU/EEA students in the state undertaking programmes leading to major or non-major awards that are included within the NFQ;

Additionally, this policy applies to Non-EU/EEA students who have applied to and been admitted to TUS via [TUS Global](#).

EU students who have applied/gained entry to TUS via the Central Applications Office (CAO) and the [TUS General Admissions Office](#) are exempt from this policy.

4.0 Application Route & Fee Assessment

The fee rate applicable to each student is determined by their application route.

All EU applicants are assessed via the [TUS General Admissions Office](#).

All non-EU applicants are assessed via [TUS Global](#). (global@tus.ie)

Additional information on the admission of non-EU applicants through TUS Global can be found in the *TUS Global Admissions Policy*.

Applicants who have applied and accepted a non-EU place on a programme through TUS Global will remain eligible for non-EU fees for the duration of that chosen programme.

It is the sole responsibility of the applicant to ensure that they apply through the correct application channel at the initial point of application.

Entry awards and scholarships administered by TUS Global are specifically for students who will be charged non-EU fee rates. If a student is assessed as eligible for EU fees, they are not eligible for scholarships advertised through TUS Global. Eligibility for these scholarships is maintained for the duration of the programme, provided the student continues to be charged non-EU fees.

5.0 TUS Global Non-EU Student Fees

Details of the TUS Global non-EU student fees can be found on the [TUS Global Fees & Scholarships webpage](#).

The following table outlines the payment process for new non-EU students for the 2025/2026 Academic Year.

6.0 Payment Process & Deadlines

The below table outlines the payment process for **new** TUS Global non-EU students.

Deadline	Fee Type	Who does this apply to?	Information
At time of Application	Processing Fee	<i>Direct applicants</i>	• €50 application fee for all direct applicants. This is deducted from the overall student fee and is non- refundable. Applications made through an approved TUS Agent/Recruitment Partner are exempt from this fee.
21 days Post COL (Conditional Offer Letter)	Deposit Fee	<i>All Applicants</i>	• If the non-EU student has not paid a €1,000 deposit by the date provided on their COL, their place on the programme is no longer guaranteed. • Deposit will be deducted from overall student fee.
3 months Post COL (Conditional Offer Letter)	Partial Fee	<i>High demand programmes*</i>	• Deposits will secure the non-EU students place for an additional 3 months. After this time, €6,000 of the total invoiced student fee is due. Failure to make this partial fee payment within 3 months will declare the non-EU students place no longer guaranteed.
1 st June 2025	Full Fee	<i>All Applicants</i>	• Final payment of full student fee is due by June 1st, 2025. Failure to make payment of full invoiced student fees by this date will declare the non-EU students place no longer guaranteed.

**Applicants can contact global@tus.ie for information on high demand programmes.*

7.0 Payment Information

7.1 Payment Information for new students

Successful applicants will receive an offer letter from TUS Global which will outline the relevant payment information. New non-EU students are advised to pay their student fees via the [Flywire](#) payments platform. In extenuating circumstances, TUS Global accepts fee payment directly to the TUS bank account. Cash payments/lodgements to TUS Global are not accepted.

When making payment, the students' application reference number must be quoted to ensure the payment can be verified. Students can find their application reference number on their submission to the online application system – [Prospect](#).

Payment receipts are generated by the Flywire system and are sufficient for visa purposes. These receipts are available to download from the Flywire portal once the payment has been 'Guaranteed' on the system.

Bank Receipts are uploaded to the online application system, Prospect by the TUS Global Finance team (tusglobalfinance@tus.ie), Prospect, accordingly.

New incoming students must have full payment of fees complete by June 1st. Failure to make full fee payment by this date will declare the non-EU students place no longer guaranteed.

7.2 Payment Information for returning students

Returning non-EU students who are not in their first year of study can make payment online with a Debit/Credit Card via the Banner System.

Returning non-EU students must have their full fees paid by **15th January**.

If a returning non-EU student owes fees at the end of the relevant academic year, the following implications will apply:

- Examination results will be withheld.
- Access to transcripts, statement of results, registration letters etc. will be withheld.
- Continuing students will not be permitted to register for subsequent academic years.

- Students will not be permitted to graduate/receive their parchments until their outstanding balance has been cleared in full within the relevant time frame.

Returning non-EU students can visit the [Grants & Fees webpage](#) for more information on payments and receipts.

8.0 TUS Global Student Scholarships

TUS Global offers both undergraduate and postgraduate scholarships for non-EU applicants that gain entry to TUS through TUS Global.

Details of TUS Global non-EU scholarships can be found on the [TUS Global Fees & Scholarships webpage](#).

All TUS Global applicants are assessed for scholarships during the entry assessment process. Successful applicants who meet the scholarship criteria will receive confirmation in their TUS Global Offer Letter.

Scholarships are available to students who are liable for the full non-EU student fee. If a student is reassessed and found liable for EU Fees, the scholarship will be invalidated.

Students are limited on the combination of scholarships they can receive. The maximum Scholarship awarded (excluding the homecoming and partnerships scholarship) is €4,000.

TUS Global will make the final decision on scholarships that non-EU students qualify for.

Students will retain the scholarship awarded to them at the point of admissions throughout their time at TUS (except for subsequent years of the Nursing undergraduate programme).

9.0 Deferrals

TUS Global non-EU students who are granted a deferral in line with the *TUS Global Admissions Policy*, the deferral and fee point as outlined in the TUS Global offer letter are valid for one year only and only for the programme deferred.

TUS Global Non-EU students who have received their Full Offer Letter from TUS Global and wish to defer their place, must contact global@tus.ie before the academic year begins to request a deferral. If a deferral is granted, fees that have been paid by the student are non-refundable and are retained for the next Academic Year.

The non-EU student is required to contact global@tus.ie before 30th November in the succeeding academic year, confirming their intention to take up the deferred place.

As outlined by Immigration Service Delivery, '*providers must inform the ILEP (Interim List of Eligible Programmes) unit of any change to student status*'.^[3] In line with this, TUS Global will notify Immigration Service Delivery (ISD) of the Department of Justice when a student has deferred their place on their programme of study.

Full information on deferrals can be found in the *TUS Global Admissions Policy*.

10.0 Refunds

Refunds will be issued in accordance with the *TUS Global non-EU Refund Policy*.

11.0 Data Protection

TUS Global complies with the requirements relating to the protection of Personal Data as outlined in the [TUS Data Protection Policy](#).

12.0 Appendix 1. References

1. [Qualifications and Quality Assurance \(Education and Training\) Act, 2012 \(as amended\)](#)
2. [QQI Policy on Authorisation to use the International Education Mark](#)
3. [Interim List of Eligible Programmes \(ILEP\) - Immigration Service Delivery](#)