Badge proposer No: Badge Name: Meeting date: Outcome:

|  |  |  |  |
| --- | --- | --- | --- |
| Criteria (All criteria must be achieved) | Achieved | Not Achieved | Comments  |
| Digital Badge Details: |  |
| Badge description is clear and outlines its purpose and audience.  |  |  |  |
| Needs identified, unique value add this badge is responding to.  |  |  |  |
| Four badge achievement criteria is outlined. |  |  |  |
| Assessment and Evaluation is clearly explained in order for the earner to meet the required to meet the four badge achievement criteria. |  |  |  |
| Lifetime of badge is confirmed: Start and End Date.  |  |  |  |
| Hours of effort are within the recommended range advised. (Between 10-20 hours). |  |  |  |
| Learner pathways are listed if required.  |  |  |  |
| Strategic Alignment & Integration: |  |
| Confirmation that there are no other similar TUS Digital Badges already available. |  |  |  |
| Confirmation that the proposer has consulted with relevant department/functional areas who may have an interest in this digital badge.  |  |  |  |
| Alignment to TUS Values: Education, Research and Innovation, Sustainability, Engagement, Equality Diversity and Inclusion, Internationalisation. |  |  |  |
| Badge tags listed.  |  |  |  |
| Delivering Digital Badge content and Activity: |  |
| Description is appropriate for on-line publication and suitable for external audiences wishing to verify information about the badge. |  |  |  |
| Delivery method of the badge is clearly outlined. Eg: on-line, face to face, blended, practical experience. |  |  |  |
|  Evidence recorded is clearly outlined to display the badge has been earned and the criteria met. |  |  |  |
|  Resources and timeframe are clearly outlined. |  |  |  |
|  Digital Badge Design: |  |
| Title, Text and Digital Badge design is outlined. |  |  |  |
| Proposed Digital Badge Communications: |  |
| Promotion of badge is outlined.  |  |  |  |
| Digital Badge earners are provided with the relevant information needed to apply, timeframe, learning supports, tools, resources.  |  |  |  |