Hi All,

Thank you for choosing TUS to further your education. My name is Dr. Janice O'Connell and I am the Head of the Department of IT. This is just a quick email to brief you on a few important aspects of college life here at TUS. We are looking forward to welcoming you on campus and meeting you for the first time.

## **Timetables & Start Date**

- Online Induction for all year 1 students in the Department of IT will be held on September 14<sup>th</sup> (link: <u>https://lit.ie/connect-and-engagewhere</u>)
- The college start date for all year 1 students is the week commencing September 18<sup>th</sup>
- All timetables are available on the college website (select Department of IT, and your course) please ensure you attend the first class of the week where you will be met by a Department lecturer

Programme	Time	Room	Lecturer
Computer Networks & Systems	9:00	8A103	Marian Lynch
Management			
Interactive Digital Media	9:00	1B20	Lorraine Callanan
Mobile & Web Computing	9:00	1A15	Maureen Falvey
Software Development	11:00	4A01	Mike O'Connell
(Group A – surname beginning A - K)			
Software Development	11:00	4A01	Mike O'Connell
(Group B – surname beginning L - Z)			
Games Design & Development	9:00	Sportslab 1.2	Aileen O'Mara

## **Department Advice**

All contact hours as per your timetable will be face to face and in person. The Department of IT strongly advises that you have:

- USB wired headset
- Access to a home PC/laptop
- Unlimited data broadband plan

Guidelines & Protocols	Details
Student <i>Induction</i> programme	<ul> <li>Please click on the online platform <u>https://lit.ie/connect-and-engagewhere</u> you will receive the following information on the following (Note: please download Microsoft Office Teams for access).:</li> <li>1. Phase 2 - First Year Pre-Arrival Introduction Day September 14<sup>th</sup></li> <li>2. Phase 3- 7 Week Connect and Engage</li> </ul>
Sick protocol	<ol> <li>Please contact the college nurse of you have an underlying medical condition which requires further support to attend college <u>nurses@tus.ie</u></li> <li>Please do not attend college and contact the nurse (<u>nurses@tus.ie</u>) if you are diagnosed with Covid19.</li> <li>Please inform a member of the Department immediately if you are unable to attend college due to illness and forward relevant medical certificates.</li> </ol>
Student Supports	Please see list of student supports attached.

Kind regards,

Janice

## **Dr. Janice O'Connell Head of Department of Information Technology** Technological University of the Shannon: Midwest Office 2B07

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